

KIET Group of Institutions

No.:KIET/DG/2024-25/R&D/01

07 Oct'24

OFFICE ORDER

Appointment of Research Faculty Members, Session 2024-25

S. No.	Name of the Faculty	Designation	Department
1	Dr. Amit Kumar Gupta	Associate Head (DRC)	MCA
2	Dr. Laxman Singh	Assistant Head (DRC)	CSE (AI &ML)
3	Dr. Gaurav Sharma	Assistant Head (DRC)	ME
4	Dr. Dilleshwar Pandey	Associate Head (DRC)	CSE
5	Dr. Vipin Kumar	Associate Head (DRC)	AS
6	Dr. Parvin Kaushik	Associate Head (DRC)	ECE
7	Dr. Meenakshi Tyagi	Assistant Head (DRC)	KSOM
8	Mr. Anurag Mishra	Assistant Head (DRC)	CS
9	Dr. Sourav Diwaniya	Assistant Head (DRC)	EN
10	Prof.(Dr.) N.G.R.Rao	Associate Head (DRC)	KSOP
11	Dr. Sudhir Kr.	Associate Head (DRC)	CSIT
12	Dr. Vikas Goel	Associate Head (DRC)	IT
13	Dr. Deepti Katiyar	Associate Professor (Research)	KSOP
14	Dr. Akash Punhani	Associate Professor (Research)	CS
15	Dr. Garima Kapoor	Associate Professor (Research)	KSOP
16	Dr. Harsh Khatter	Associate Professor (Research)	CS
17	Dr. Akansha Agarwal	Assistant Professor (Research)	AS
18	Dr. Vanya Goel	Assistant Professor (Research)	EN
19	Dr. Lalit Mohan Nainwal	Assistant Professor (Research)	KSOP
20	Dr. Rajesh Yadav	Assistant Professor (Research)	ECE
21	Dr. Tanushree Sanwal	Assistant Professor (Research)	KSOM
22	Ms. Richa Singh	Assistant Professor (Research)	CSE (AI)
23	Ms. Nidhi	Assistant Professor (Research)	KSOP
24	Ms. Shweta Singh	Assistant Professor (Research)	MCA
25	Dr. Manish Bhardwaj	Associate Professor (Research)	CSIT

Research Faculty Targets, Session 2024-25

1. At least 2 Publications in SCI in the academic year 2024-25 as first author.
2. At least 3 Research Projects should be applied to any reputed Govt. funding agencies in an academic year (1 to DST, 1 to DRDO and 1 to Meity/ICMR/CST/NCW).
3. Research Faculty members are required to make themselves available to report in B104 on every working Friday from 9:30 am to 4:30 pm and also to avoid leaves on Fridays.
4. Research Faculty members are required to draft the Research proposals under the guidance of the Proposal shadowing Committee, Office of Dean R&D/ R&D Advisor.
5. Also, Research Faculty members are required to submit the progress of proposal drafting and submission to the Dean R&D Office on a monthly basis.

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6. To go for at least 1 joint proposal submission as CO-PI with other academic institutions like IITs, NITS/ industry having a good reputation in research for the current academic year 2024-25.
7. To attend and present his/her 2 papers as first author in reputed conferences with proceedings to be published in Scopus /IEEE indexed/Indian Pharmaceutical Conference (IPC), Indian Pharmacopeial Conference, IPA, APTI, ISTE, IPGA, IDMA and IPS in the current academic year 2024-25.
8. At least should publish 2 Research papers / 2 Case Study Papers (MBA) with KIET students in peer-reviewed SCOPUS journals for the current academic year 2024-25.
9. Establishing Industry sponsored Centre of Excellence/Research Lab under CSR fund based upon the thrust area of the department and outside world research work carried out / undertaken.
10. To submit a Progress report to the Office of Research and Development and DRC, Head of the respective department along with ppt on the above points quarterly (on or before 31st Oct'24, 31st Jan'25, 30th April'25 and 31st July'25) through mail. (Based upon the achieved targets in the progress report, the continuity as Research faculty shall be decided by competent authority)
11. To focus on Research, work every Friday and working Saturday.
12. To help the R&D cell, for the research profiling of 25 faculty members.
13. To conduct training for faculty and students on "How to write research papers".
14. To complete a minimum of 3 capstone projects for final year students.
15. To publish/ File three patents in the current academic year 2024-25 as KIET is the Main applicant.

Roles and Responsibilities of Departmental Research Committee (DRC), Session 2024-25-

1. To ensure the successful planning and execution of monthly DRC meetings by all departments, focusing on reviewing research progress, discussing new research proposals, and addressing any challenges faced by researchers. Ensuring a 100% attendance rate from all faculty and DRC members with a structured agenda for each meeting to maximize research productivity
2. To increase the number of high-quality research publications compared to the previous year. This includes peer-reviewed journal articles, conference papers, and patents. Implement a mentorship program pairing experienced researchers with junior faculty and students to improve research skills and outputs.
3. To secure increased research funding through various channels, including government grants, industry collaborations, and international partnerships. Establish a dedicated team within the DRC in collaboration with PSC Dean R&D Committee to identify funding opportunities and assist faculty in the application process.
4. To identify and address gaps in research infrastructure in each department.
5. To achieve a significant reduction in instances of research misconduct by implementing comprehensive training sessions on research ethics and the use of anti-plagiarism tools for all researchers.

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6. To foster new interdisciplinary research projects that involve collaboration between different departments that address complex real-world problems by leveraging the diverse expertise ' available within and outside the KIET.
7. To increase student participation in research activities. Develop initiatives such as research internships, workshops, and seminars specifically designed to enhance students research skills and involvement. Also, keep track of student's research database (publications & patent etc.) record yearly basis.

Research Faculty Privileges, Session 2024-25

1. Faculty would be given only one theory subject in 1 section only (5 Hrs.) along with 3 section laboratories (6 Hrs.). Also, in the timetable one day (Friday) shall be assigned without any academic load to carry out research work.
2. Faculty would be given minimum administrative responsibility in department /college for further enhancement of Research.
3. Faculty would be given special 1-week leave/ leave of one day or more with a total of 7 days for collaboration during Lean periods in winter / summer in an academic year or during the day in which no academic load is assigned in the timetable.
4. Depending on the quality of research and no. of Students involved in Group Research activities, he/ she may be specially rewarded by the Institution, especially to promote the expansion of Research Culture in KIET.
5. High configuration laptops with 1 TB Hard disk, 15 GB RAM and I7 machine shall be provided to all Research faculty members.
6. Rs. 20,000/- per year shall be reimbursed to research faculty members for the expenses of any chemicals or any equipment / product required in Research.
7. Faculty would be given the academic load from Monday to Thursday in the timetable and two days (Friday and Saturday) would be for Research work would be for Research work
8. Maximum of Rs. 20,000/- (TA+ Registration) shall be reimbursed to the Research Faculty for presenting / publishing 02 Research papers in any International reputed conferences.

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Prof. (Dr.) Preeti Bajaj
Director General

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